



Internal Mark Online System - User Manual v. 2.2

**Information Technology Cell
, Savitribai Phule Pune University,
Pune 411 007**

For Technical queries mail us from your registered e-Mail address at-
intmarks@pun.unipune.ac.in

Contact us on:

9579290178, 9579268940

- Enter following URL to your browser & click on Internal Marks Portal

<http://exam.unipune.ac.in/Pages/CollegeLogin.html>

OR

<http://intmarks.unipune.ac.in/>

The screenshot shows the 'ExamOnline' portal interface. At the top, there is a header with the university logo, 'ExamOnline Examination Section, University of Pune', and navigation links for Home, Students, Colleges, and Contact. Below the header is a section titled 'College Logins' with a sub-header 'College logins For various exam online processes'. A note mentions photocopy forms for SE (2012) and TE (2008) exams. The main content area features a grid of service tiles, each with an icon, a title, a brief description, and a 'Request Now' or 'Login Now' button. A red callout bubble points to the 'Internal Marks Entry' tile, containing the text 'Click here for redirect Internal mark site'. The tiles include: Stationary Requisition, College Inward-Exam Form, Strong Room Stationary, Internal Marks Entry, Photocopy and reevaluation inward, Hallticket / Junior Supervisor Report / Ordinance 163, College Result Inward System, INTERNAL EXAM MARKS ENTRY SYSTEM FOR APR / MAY 2018, and Missing Marks Entry Details.

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Introduction

Internal marks system is made online in 2013 for Non-Engineering Colleges and Engineering Colleges as two separate portals. Purpose of system was to replace manual CD based system with Web Based system.

To make things easier we have now redeveloped new integrated single system for all type of colleges. We have tried best to accommodate good features of old systems with specific focus on integration, security and user friendliness.

In new system we added specific focus that ***all marks entry related work has to be done by teachers*** themselves and college users should be able to access only reports for the same. Therefore, we have divided system in role-based manner of Principal, HOD, BOS Chairman, Subject Chairman, Practical Co-ordinator, Internal Examiner, External Examiners etc.

Detailed flow of system, user wise access are explained in this document, please go through the full document before starting online work.

NEW SYSTEM REQUIRES EACH TEACHERS VALID TEACHER PROFILE WITH ACTIVE USERNAME AND PASSWORD TO DO TASKS ASSIGNED TO THEM. TEACHER PROFILE ACCOUNT MEANS BCUD TEACHER PROFILE.

For Teachers who have forgotten their passwords, they can use the link given

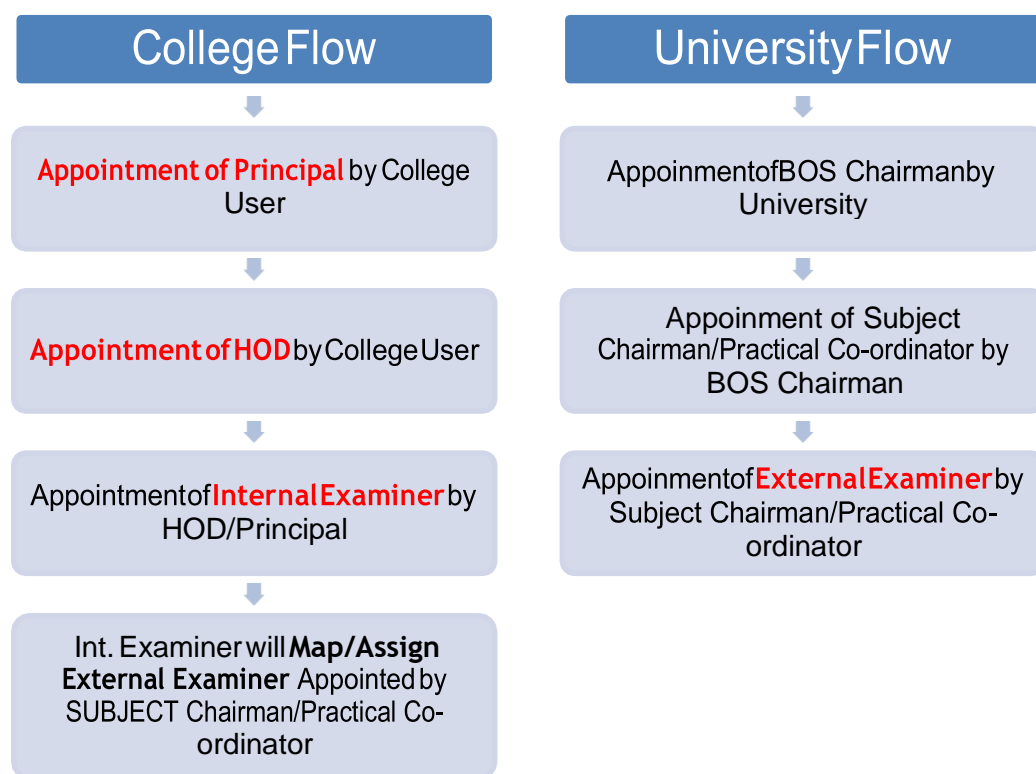
<http://bcud.unipune.ac.in/root/GeneralPages/TeacherForgotPassword.aspx>

Roles and Responsibilities

Roles Definition

Sr.	Role Name	Description
1	College	These are regular College users who will be able to access the system using PUNCODE e.g. (CAAP015230)
2	Principal	These are College Principal /Institute Directors with Valid basic Teacher Profile Username & password, where examination is going to be conducted
3	HOD	These are Head of the Each department in the College with Valid basic Teacher Profile Username & password
4	BOS Chairman	These are Elected Board of Studies Chairman of university with Valid basic Teacher Profile Username & password
5	Subject Chairman/ Practical Co-ordinator	These are Appointed teachers by BOS Chairman at start of each examination session with valid basic Teacher Profile Username & password
6	Internal Examiner	Teacher (belonging to same college) with valid basic Teacher Profile Username & password appointed by HOD/Principal for evaluation of Students. Marks entry will be done by these users
7	External Examiner	Teacher (belonging to any other college) with valid basic Teacher Profile Username & password appointed by Subject Chairman/Practical Co-ordinator for evaluation of Students. Marks entry done by Internal examiner need to be verified/confirmed by these users

Appointment Flow



Role wise Responsibilities

College

- These are users with PUNCODE as Username
- **Verify/Add Principal** to enable the Principal to do his tasks. This Page only displays Principal /Director Record present in Affiliation, All you have to do to verify and approve it
- **Appoint HOD:** Add subject-wise HOD for All subjects. **Principal can be appointed as HOD for one or More Subjects**
- **Add Additional Seat Numbers** of whose seat numbers are not present in HALL tickets /Admit Cards due to various issues e.g. Exam Forms with super late fees. *(This is similar to **forceful entry** which was present in earlier system)*
- Print reports (if required) of Final Marks Entry

Principal

- These are teachers with valid teacher profile having active username and password and Added by College users
- Principal has to use his own teacher profile username and password for performing duties on this portal
- **Create Batches:** If there are More than one Internal Examiner or More than one External Examiner for same subject, teacher has to create batches based on seat numbers. If there is no such condition then, Just **Click on Create Single batch for Each Subject button** and One default batch will be created for each subject. Please remember **without creating batches you will not be able to appoint internal examiners**
- **Appoint Internal Examiner:** Ideally HOD should only appoint Internal Examiner but in case there is no HOD for certain subject, Principal Can add internal examiner by himself. Additionally **Principal can Appoint himself as Internal Examiner for one or More Subjects**

Head of Department (HOD)

- These are teachers with valid teacher profile having active username and password and Appointed by College user
- HOD has to use his own teacher profile username and password for performing duties on this portal
- **Create Batches:** If there are More than one Internal Examiner or More than one External Examiner for same subject, teacher has to create batches based on seat numbers. If there is no such condition then, Just **Click on Create Single batch for Each Subject button** and One default batch will be created for each subject. Please remember **without creating batches you will not be able to appoint internal examiners**
- **Appoint Internal Examiner:** HOD will add internal examiner for all subjects in **batch wise manner**, assigned to him by principal. **HOD can Appoint himself as Internal Examiner for one or More Subjects**

BOS Chairman

- These are teachers with valid teacher profile having active username and password and Added by University Online Team
- BOS Chairman has to use his own teacher profile username and password for performing duties on this portal
- Appoint Subject Chairman/Practical Co-ordinator for each subject.

Subject Chairman/Practical Co-ordinator

- These are teachers with valid teacher profile having active username and password and Appointed by BOS Chairman
- Subject Chairman/Practical Co-ordinator has to use his own teacher profile username and password for performing duties on this portal
- Appoint External Examiners for each subject/college.

Internal Examiner

- These are teachers with valid teacher profile having active username and password and Appointed by HOD/Principal
- Internal Examiner has to use his own teacher profile username and password for performing duties on this portal
- **Principal/HOD can appoint themselves as internal examiner if there is a such scenario**
- **Add Absentee/NOT APPLICABLE/Detained :**
 - Add absentee : Mark Seat number who were absent for examination
 - NotApplicable: Mark students seat number whose evaluation not to be done, however system is showing his/her seat number unnecessarily. Please be sure before using this option.
 - Detained : Mark Student who has been detained by college
- **Mark Entry:** Add students evaluation result in system (i.e. entry of Marks/Grade). **Before Starting Marks entry Please Add absentee/Not Applicable/Detained Students in earlier page**
- **Preview:** Before Confirming Complete entry you can download Preview Report to verify that data entry made is accurate
- **Confirm:** Once you are sure ALL Evaluation Mark Entry of said subject is completed, click on confirm button. Please be sure once you click on confirm, data entry made will be locked and will NOT be available to edit again. Additionally **If You fail to click on this confirm button then such evaluation will not be accepted** by university for Result Processing. Also in case where external need to approve the marks will not be able to view the marks.
- **Assign External Examiner:** After subject chairman/practical co-ordinator Appoints external examiner then **internal examiner has to choose external examiner** for each of batch of subjects assigned to him. Internal examiner can select external examiner only if Subject/Chairman/Practical Co-ordinator Has appointed him/her for said college/exam/subject

External Examiner

- These are teachers with valid teacher profile having active username and password and Appointed by HOD/Principal
- External Examiner has to use his own teacher profile username and password for performing duties on this portal
- External Examiner can start his work only Internal Examiner assigns him to particular batch.
- **Marks Entry:** View marks entry made by internal & if required can make correction in it.
- **Confirm:** Once you are sure ALL Evaluation Mark Entry of said subject is completed, click on confirm button. Please be sure once you click on confirm, data entry made will be locked and will NOT be available to edit again. Additionally **If You fail to click on this confirm button** then such evaluation **will not be accepted** by university for Result Processing.

About Teacher Profile

- Every teacher participating in this system need to have their valid Profile with active username and password
- If there are visiting teachers in your college who doesn't have teacher profile , please ask them to create one on bcud.unipune.ac.in
http://bcud.unipune.ac.in/TeacherDB/VisitingTeacher/VT_SignUp_New.aspx
This Visiting Profile can be used by single teacher in multiple colleges
- In this new system lot of times for various appointments, **Teacher ID** has been requested. Please remember This Teacher ID is your username starting with **52000XXX, 5123###**.
- If you have forgotten your username, please ask your college staff to login into [BCUD.unipune.ac.in](http://bcud.unipune.ac.in) with PUNCODE ---THEN ---- TEACHER PROFILE. Here all teachers' usernames are displayed.
- If you haven't created Teacher Profile till date please create one in your college
- If you have forgotten your Password please use **Teacher forgot password** link on <http://bcud.unipune.ac.in/root/Login.aspx> to reset the password
- Also for Appointments purpose Principal/HOD/BOS chairman/SUBJECT Chairman/Practical Co-ordinator all these people need to search teacher either by Teacher ID or Teachers Mobile number in from BCUD TEACHER PROFILE. Therefore it is requested please update mobile number in teacher profile.

About Principal/Director Profile/Name

- Every College/Institute need to have his Principal /Director Information updated in college profile on bcud.unipune.ac.in
- Additionally this appointed Principal/Director even if he is "Acting" need to have Valid Teacher Profile associated with him
- As College profile system has been started way before Teacher Profile, there might be cases where **Name of Principal is not linked with valid Teacher Profile**. In such cases college user **CANNOT APPOINT/VERIFY Principal** for internal marks system. In such scenario college has to make change principal/director request from <http://bcud.unipune.ac.in>, College Profile system. While submitting request please select valid Teacher Profile for Principal

All About Marks/Grade entry /Evaluation

This Section explains details of marks entry, rules, processes etc.

Important Process Terms

Create Batch

- This is important function of system. Complete evaluation , Internal examiners Appointment is based on this batch ID
- **This feature is accessible to Only Principal/HOD**
- This feature is specifically added for colleges where there are more than one internal/external examiners (Teachers) for same subject.
- Please be noted that this **batch word is not at all related to your examination batches** (e.g 20 students batch etc)
- If you don't need more than one Teacher as internal /external examiner please use option **“CREATE Single BATCH for All subjects ”** in Create batch page

Assign External Examiner

- This feature is used by internal examiner.
- Usually Subject chairman/Practical Co-ordinators appoint External examiners way before exam start date. In such Scenarios College HOD/Principals may not have created batches yet because it is solely dependent on hall tickets data in system. Therefore Subject Chairman/Practical Co-ordinator appoint one or more external examiners for each subject/college without batch consideration
- Now it's internal examiners job to assign external examiner appointed in manner explained in above step. Here internal cannot make choice of external examiner outside the scope of choices given by subject/chairman/practical co-ordinator for said subject/college

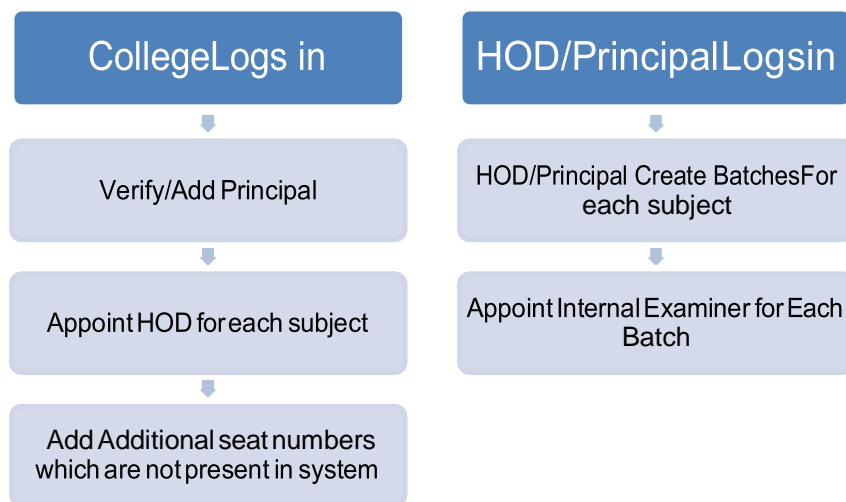
Preview

- This Feature is available to internal/external examiner
- Here examiner can download **PDF preview copy** of marks data entry before he click on confirm button.
- There is no limit on how many times you can download this copy
- Make sure as evaluator you should use this copy before you click on confirm button

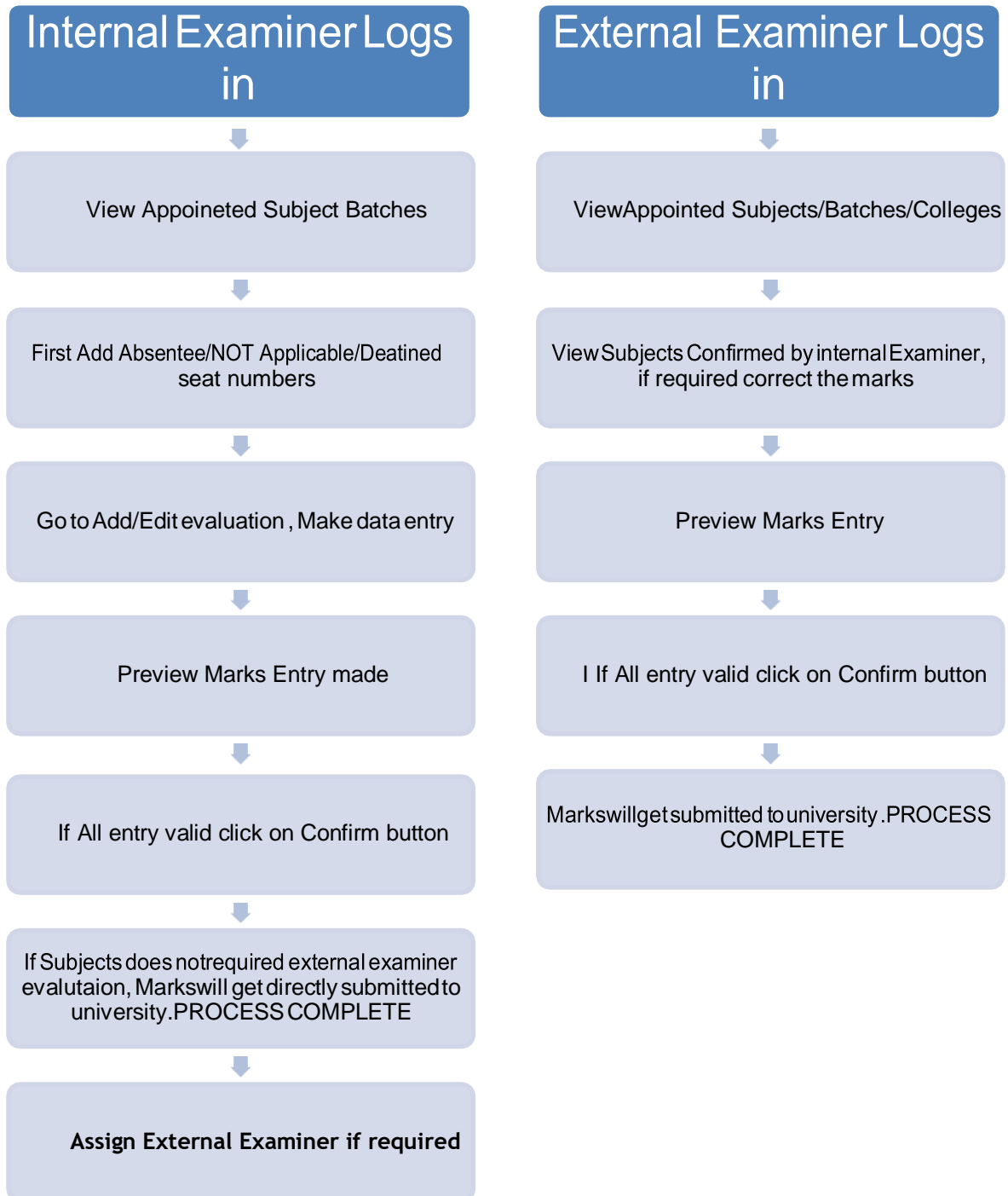
Confirm

- Confirm is action taken by evaluator that indicates complete of evaluation on his part
- Once evaluator click on confirm button marks will be locked for editing but he can download the reports for same and Data will be made for next evaluation
- This feature is available to Internal/External examiners only. In case there is certain scenario (Defined by university rules about conduction of examination) if college need to verify and approve marks given by external, College Principal/Director will have access to this feature
- There are major three types of confirm rules as explained below
 - Internal Examiner Confirms marks & Submitted to University
 - Internal Examiner confirms marks → External Examiner Confirms Marks & Submitted to university
 - Internal Examiner confirms marks → External Examiner Confirms Marks → College Principal/Director Confirms Marks & Submitted to university

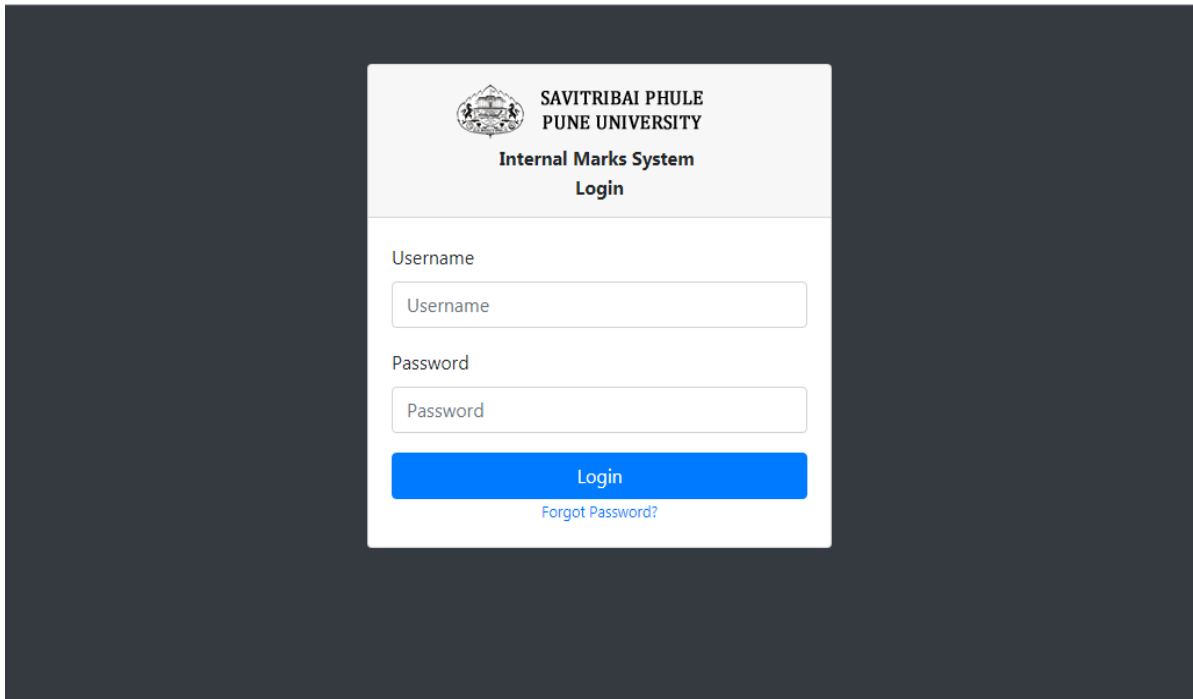
Process @College/Examination Centre



Process of Internal/External Examiners



□ First Login using college Puncode as Username



The screenshot shows a login interface for the Internal Marks System of Savitribai Phule Pune University. At the top, there is a logo of the university and the text "SAVITRIBAI PHULE PUNE UNIVERSITY" and "Internal Marks System Login". Below this, there are two input fields: "Username" and "Password". The "Username" field contains the text "Username" and the "Password" field contains the text "Password". Below the input fields is a blue "Login" button and a link for "Forgot Password?".

UI for College

- Click on Add Principal Menu
 - Verify Teacher and click on check box then submit it.

The screenshot shows the 'Online Internal Marks System' interface. On the left is a navigation menu with 'COLLEGE' selected, containing options like 'Dashboard', 'Add Principal', 'Add HOD', and 'Additional Student Seat No Entry'. The main content area is titled 'Principal Details' and features a table with the following data:

Teacher UID	Teacher Name	Teacher Email Id	Teacher Mobile No.	Designation Name	Verify Principal
52201376517	Rohokale Milind Shivaji	rohokalemilind74@gmail.com	9552569863	Principal	<input checked="" type="checkbox"/>

Below the table, a green button labeled 'Set As Principal' is circled in red. A red arrow points from the text 'Click on Set as Principal button' to this button. The footer of the page reads '© Savitribai Phule Pune University, Pune-07'.

- Add HOD Appointment –
 - Select Teacher, Faculty, BOS, Department, Pattern it will show subject list below t
 - Choose subject from list click on checkbox and submit it.

The screenshot shows the 'Online Internal Marks System' interface for 'HOD Appointment'. The left navigation menu is the same as in the previous screenshot. The main content area is titled 'HOD Appointment' and contains a form with the following fields:

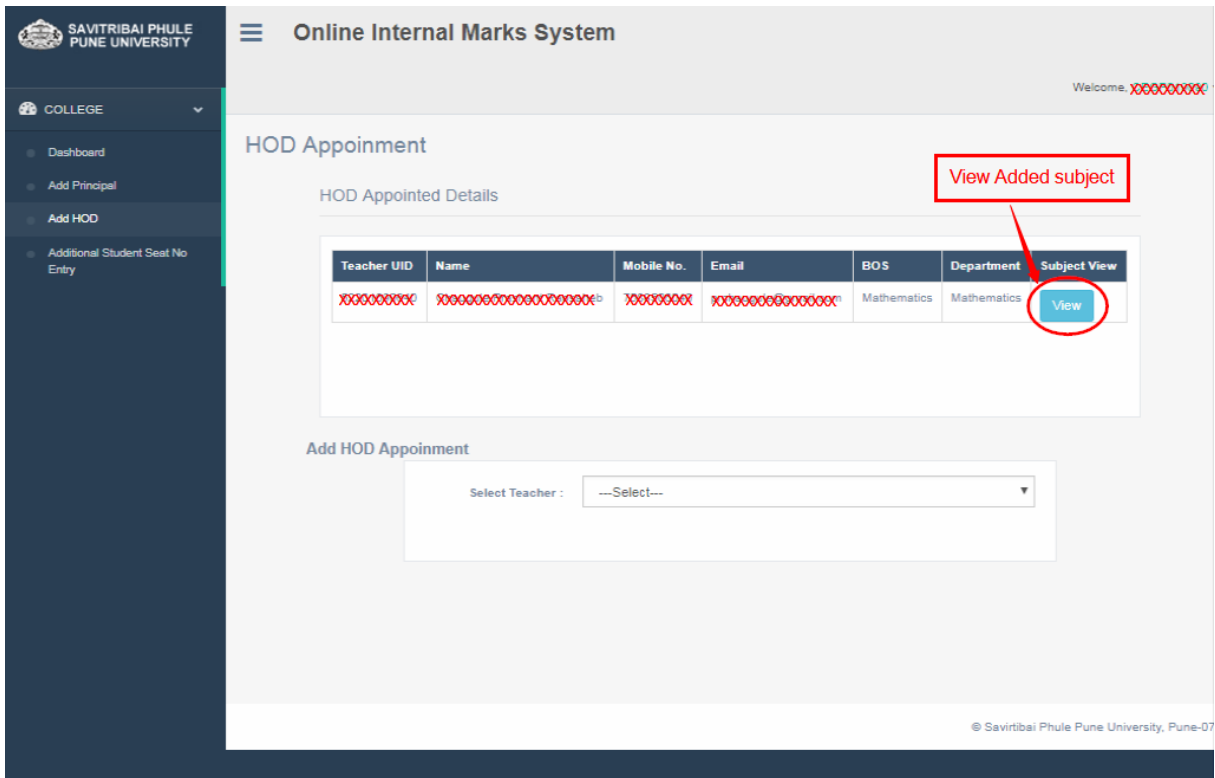
- Select Teacher: [Dropdown menu]
- Appoint Above Selected Teacher as HOD (with a red arrow pointing to it and the text 'Verify selected teacher click on check box')
- Select Faculty: Science and Technology : SCIENCE
- Select BOS: Microbiology
- Select Department: Microbiology
- Select Pattern: B.Sc. Regular(Rev 2013)

Below the form is a section titled 'Add Subject Details' with a table of subjects:

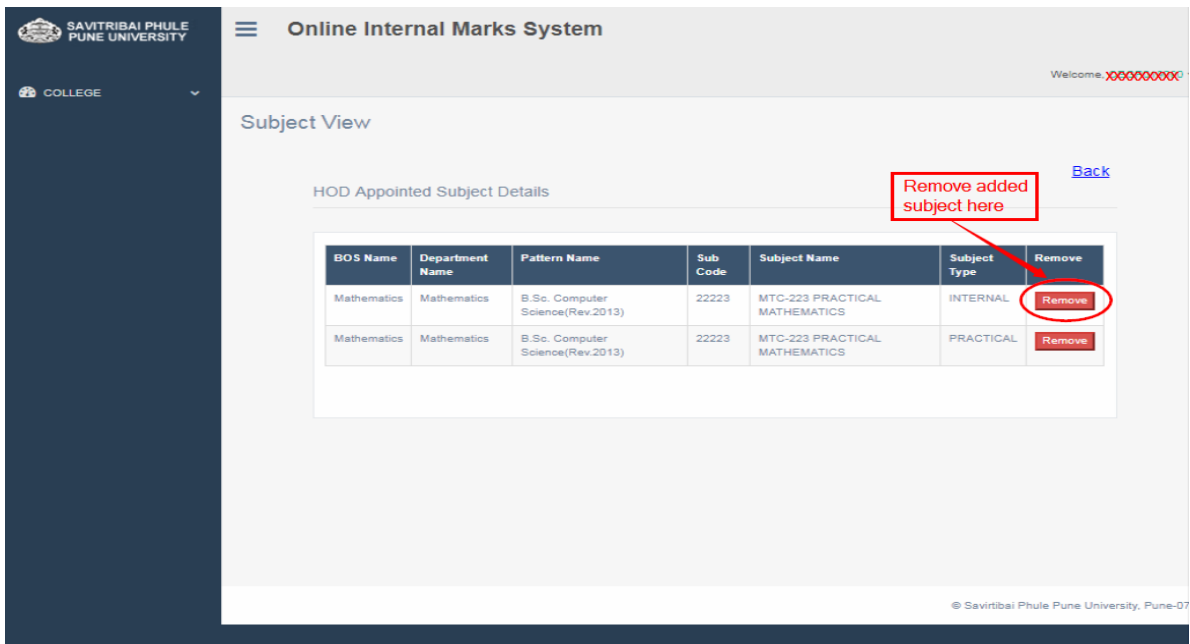
91974	MICRO BIOLOGY PRACTICAL PAPER I	INTERNAL	<input type="checkbox"/>
91974	MICRO BIOLOGY PRACTICAL PAPER I	PRACTICAL	<input type="checkbox"/>
91984	MICRO BIOLOGY PRACTICAL PAPER II	INTERNAL	<input type="checkbox"/>
91984	MICRO BIOLOGY PRACTICAL PAPER II	PRACTICAL	<input type="checkbox"/>
91994	MICRO BIOLOGY PRACTICAL PAPER III	PRACTICAL	<input checked="" type="checkbox"/>
91994	MICRO BIOLOGY PRACTICAL PAPER III	INTERNAL	<input type="checkbox"/>

A red arrow points from the text 'Select Subject' to the checked checkbox in the last row. At the bottom left, a green button labeled 'Submit' is circled in red, with a red arrow pointing to it and the text 'Click on submit button'. The footer of the page reads '© Savitribai Phule Pune University, Pune-07'.

- After submit, it will show added HOD List.



- After that user can view assign subject to HOD using View button. Also remove facility is there.



□ Additional seat no entry:-

The screenshot shows the 'Additional Seat Number Entry' form in the Online Internal Marks System. The form includes the following fields:

- Select Pattern: B.Sc. Regular(Rev.2013)
- Select Subject: MATHEMATICS PAPER I (81112)
- Select Paper Type: INTERNAL
- Select Batch No.: 2214
- Seat No.: 22148
- PRN: 001141124
- Eligibility No.: 112445474457
- Student Name: test.xyz.xyz
- Mother Name: Pqr
- Roll No.: 20

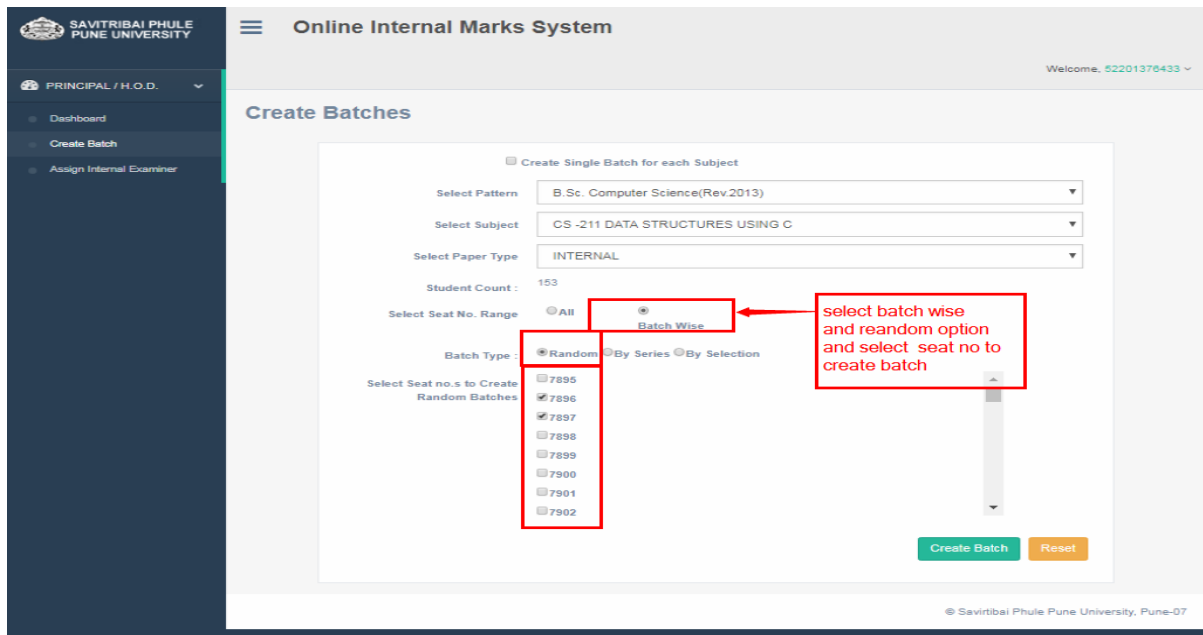
At the bottom of the form, there are 'Save' and 'Reset' buttons. A red callout box points to these buttons with the text: 'Select all field and enter seat no, prn, eligibility no of additional student entry and submit it.'

UI for Principal / HOD

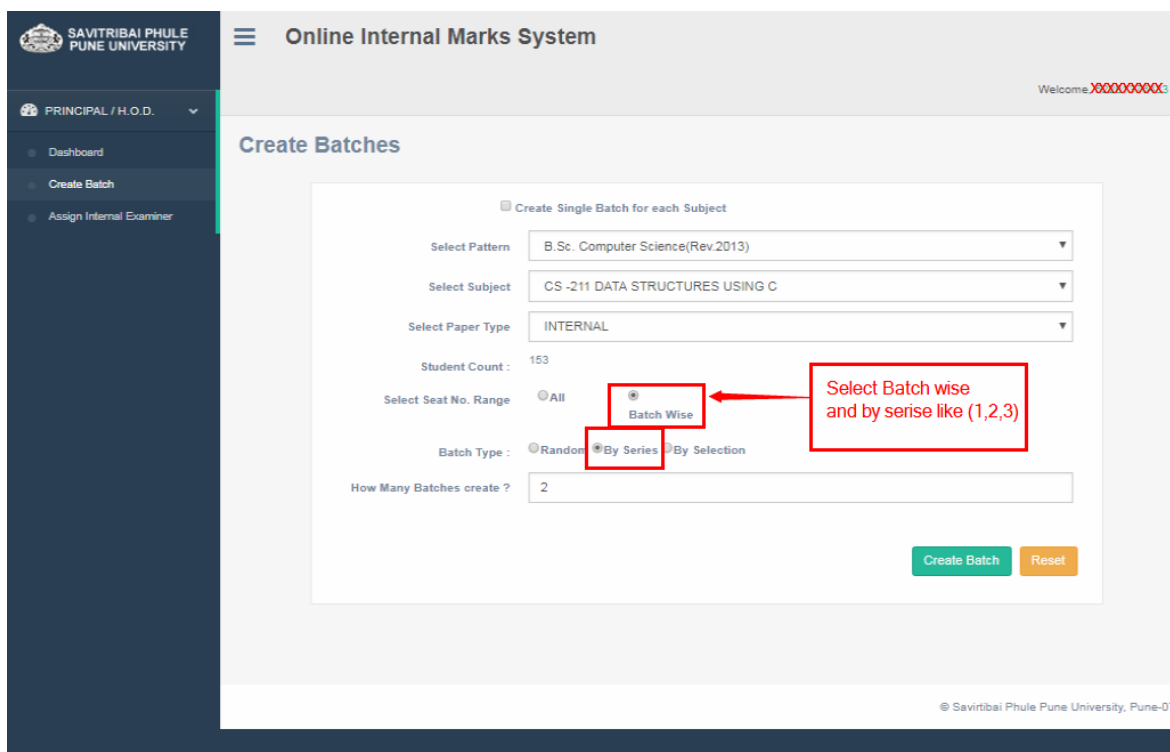
- Create Batch:-
- Login into Principal / HOD then this option will resume.
- Create single batch for each subject

- Select Pattern, Subject, Paper type it will show student count, select seat no range like (All / Batch wise), if select All then directly create one batch of student count, click on submit.

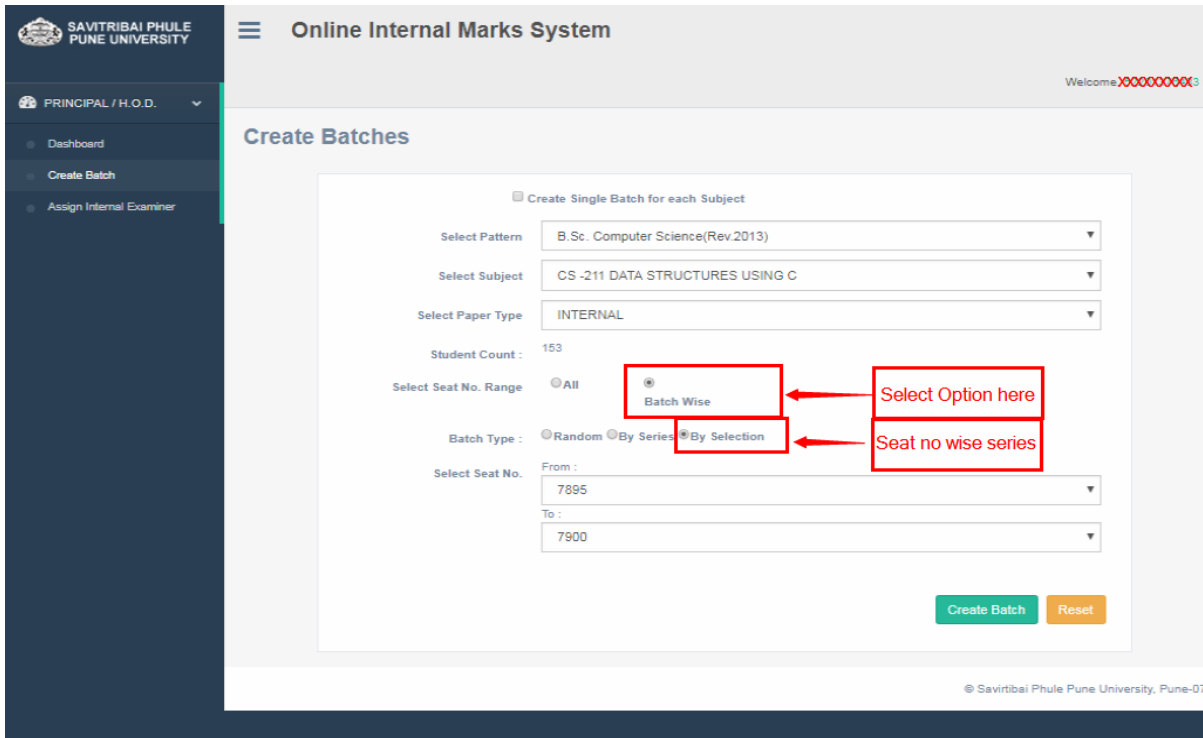
- ❑ Select Batch wise option it will show three more option (Random/By series/ By Selection)
- ❑ If select Random option then choose seat no and create batch.



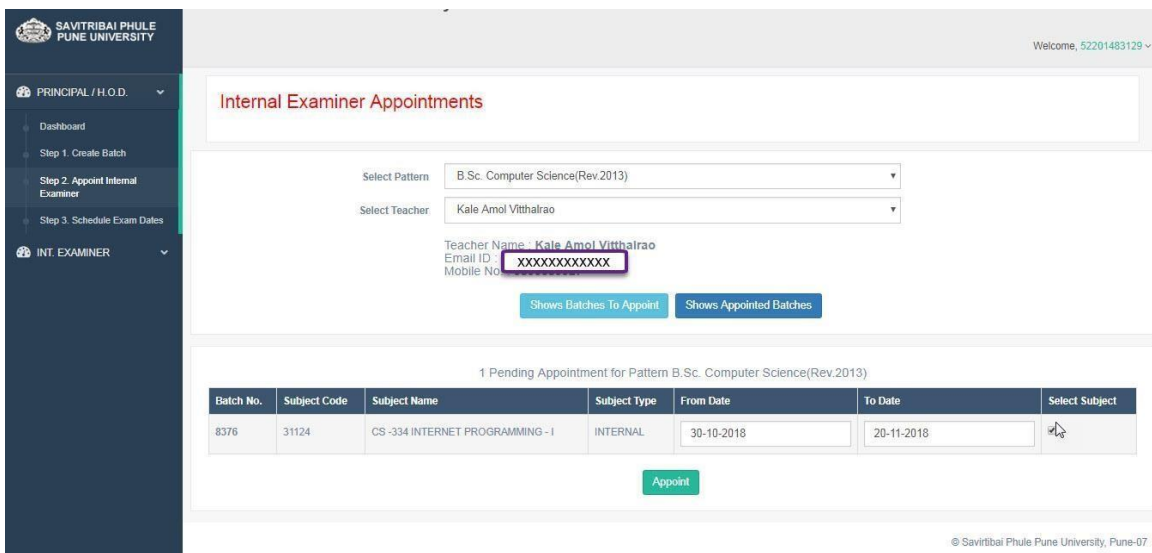
- Select By Series – it will ask for how many batches create?
- ❑ Enter no of batches count like Click on create batch button.



- Select option By Selection :-
- Select range of seat no From – To list box and click on create batch button



- Add Internal Examiner
- Appointment of Internal Examiner – Select Pattern, Teacher name and verify teacher details and click on show batches to appoint then it will show batch details , enter dates of exam and click on appoint button.



Schedule Exam Dates of Appointed Teachers

SAVITRIBAI PHULE PUNE UNIVERSITY

Online Internal Marks System

Welcome, 52198702427

Schedule Exam Dates of Appointed Teachers

Teacher UID	Batch No.	Subject Details	From Date	To Date	Click to Save
52198702427	42027	SIGNALS & SYSTEMS (Code : 204181) Sub.Type TW	29-10-2018	03-11-2018	Save
52201797462	42037	ELECTRONIC DEVICES & CIRCUITS (Code : 204182) Sub.Type PR	31-10-2018	31-10-2018	Save
52198702427	42043	ELECTRIC CIRCUITS & MACHIN (Code : 204183) Sub.Type TW	27-10-2018	03-11-2018	Save
52201794139	42045	DATA STRUCTURES & ALGORITHMS (Code : 204184) Sub.Type OR	25-10-2018	25-10-2018	Save

UI for Internal Examiner

- ❑ For Mark entry Login into Internal Examiner Profile.
- ❑ Internal Examiner Dashboard

The screenshot shows the 'Online Internal Marks System' dashboard for an Internal Examiner. The left sidebar contains a navigation menu with options: Dashboard, Marks Entry, Add Absentee Entry, and Assign External Examiner. The main content area displays a table titled 'Internal Marks Entry Details' with the following data:

Pattern	Subject Code	Subject Name	Subject Type	Batch No.	Non Evaluated Students Count
11013	21121	CS -211 DATA STRUCTURES USING C	INTERNAL	1	1

The footer of the page includes the copyright notice: © Savitribai Phule Pune University, Pune-07.

- ❑ Click on Add Absentee Entry Menu and select your appointed college, Pattern, Subject, Paper type, Batch no and enter seat no click on search button. It will show the student information.

The screenshot shows the 'Absent And Not Applicable Students' form. The form contains the following fields:

- Select Appointed College: XXXXXX
- Select Pattern: B.Sc. Computer Science(Rev.2013)
- Select Subject: CS -211 DATA STRUCTURES USING C (21121)
- Select Paper Type: INTERNAL
- Select Batch No.: 1
- Enter Seat No.: 10001

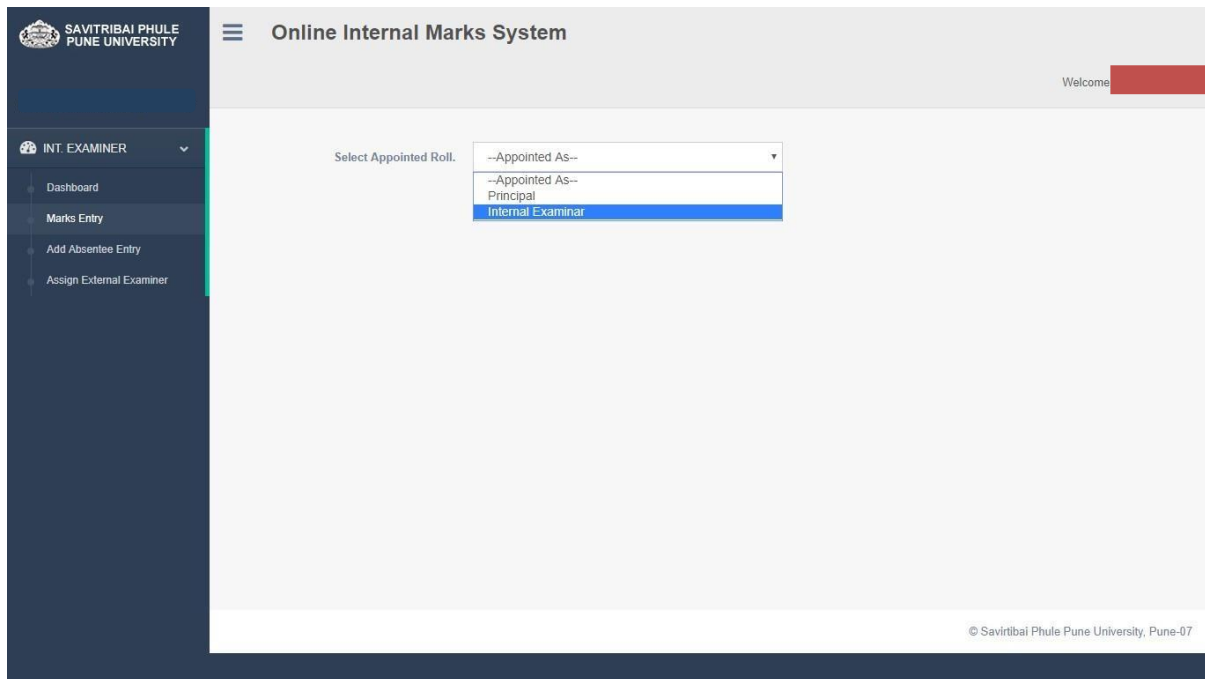
A green 'Search' button is located at the bottom of the form.

- Validate student info and click on option (Absent/Not Applicable / detained) and save it.

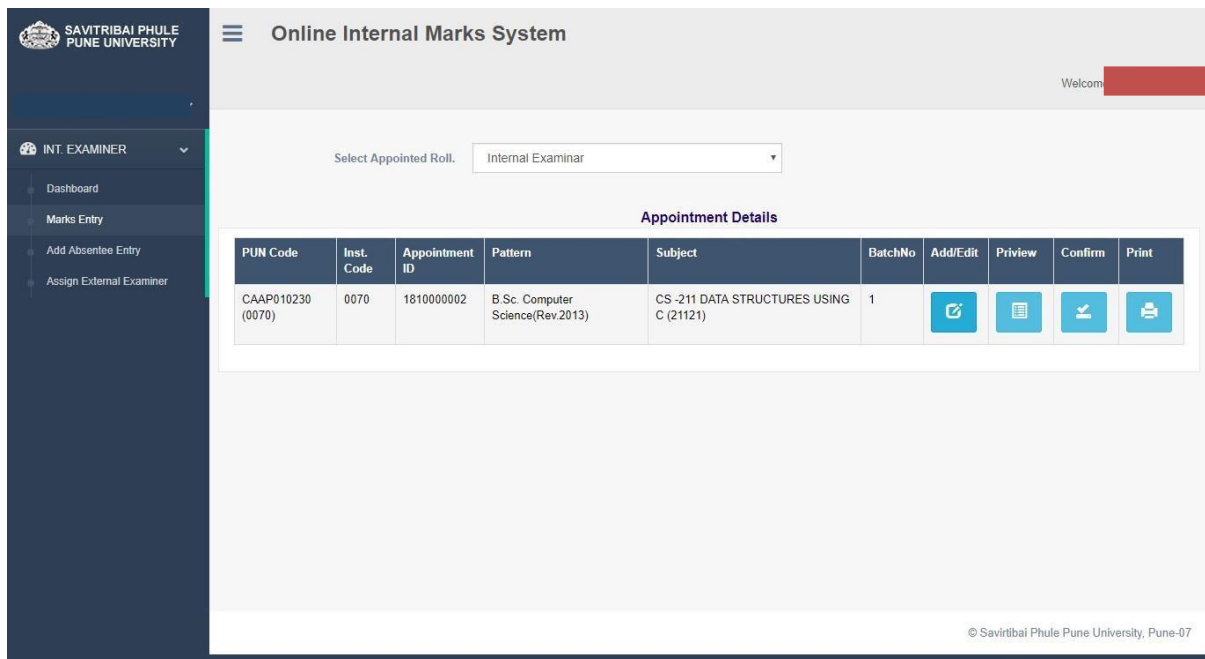
- The list of (Absent/Not Applicable / detained) students will be display from where you can remove the student.

Seat No.	Student Name	Batch No	ABSENT	N/A	Detained	N/A
1190	GAIKWAD VRUSHALI DEEPAK	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	REMOVE
1194	GHADGE SHUBHANGI VIJAY	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	REMOVE

- Click on Mark Entry Menu and select your role. It will show the list of subject for which you are appointed as role you have selected.



- Click on Add /Edit Marks button to add and edit marks of student.



This will show the subject you selected. Click show student list for mark entry

Online Internal Marks System

Welcome [Redacted]

Marks Entry

College Details :
 College Name : MODERN COLLEGE
 PUNCODE : CAAP010230
 Institute No. : 0070/0861

Subject Details :
 Subject Name : CS -211 DATA STRUCTURES USING C
 Subject Code : 21121
 Subject Type : INTERNAL
 Batch No. : 1

Last Date Of Marks Entry

Non-Evaluated
 Evaluated

[Show Student](#)

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- Here you can enter student' marks. Click Save and Next button to save student's marks and fetch list of next student.

Online Internal Marks System

Welcome [Redacted]

Marks Entry

College Details :
 College Name : MODERN COLLEGE
 PUNCODE : CAAP010230
 Institute No. : 0070/0861

Subject Details :
 Subject Name : CS -211 DATA STRUCTURES USING C
 Subject Code : 21121
 Subject Type : INTERNAL
 Batch No. : 1

Last Date Of Marks Entry

Non-Evaluated
 Evaluated

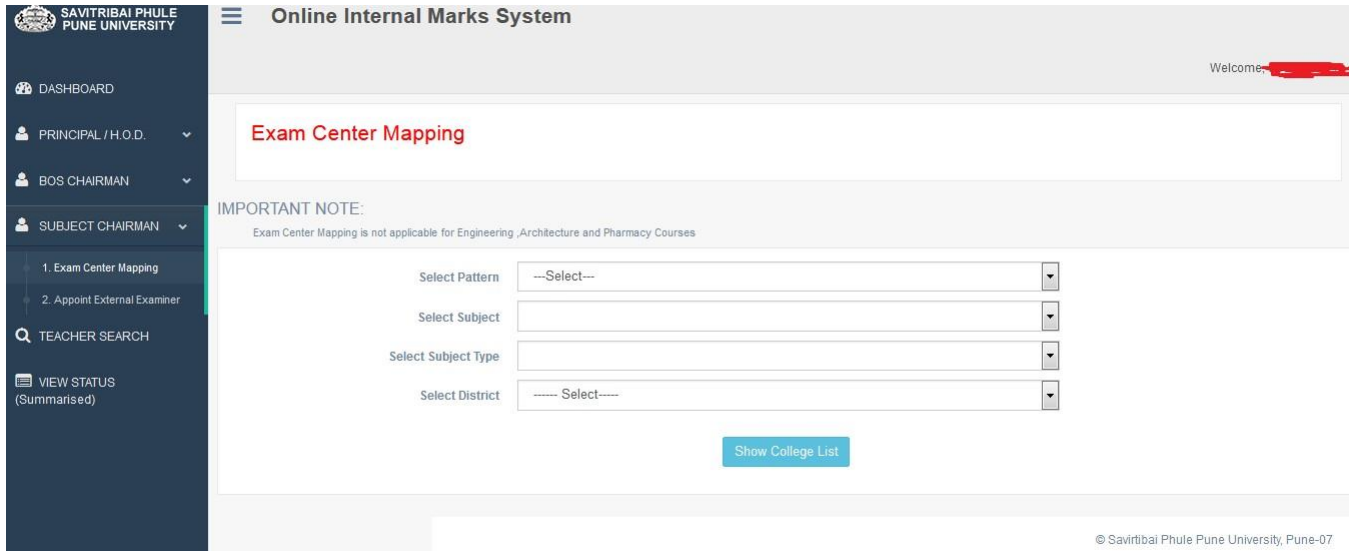
[Show Student](#)

76 Non-Evaluated Records Found

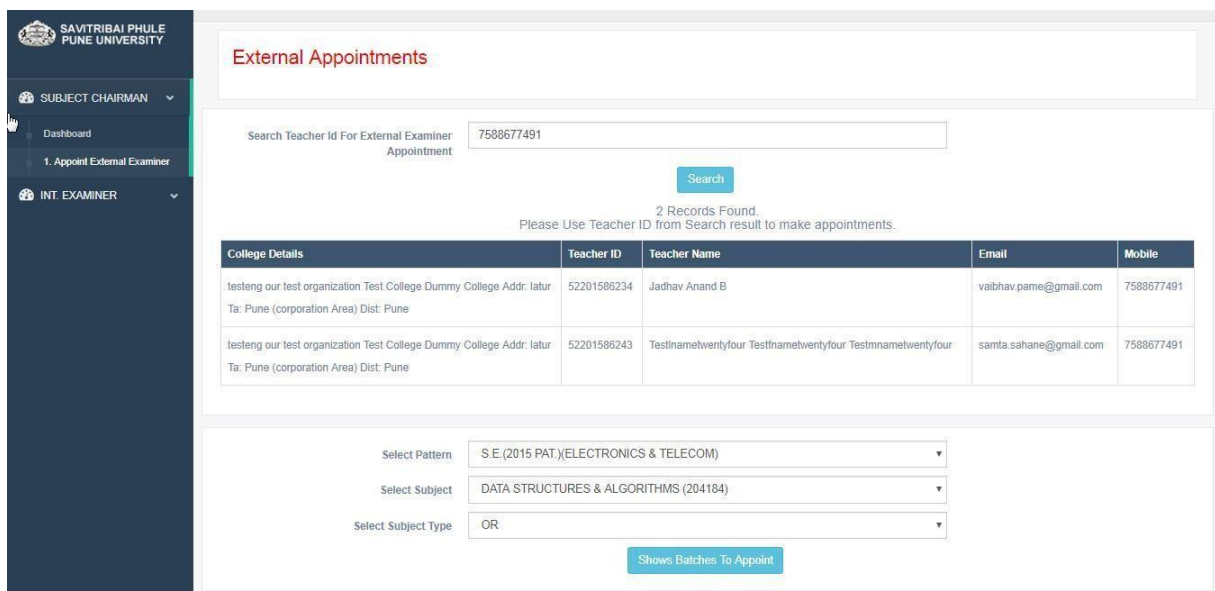
Seat No.	PRN No.	Student Name	ABSENT	N/A	Detained	Marks	Max Marks
1154	1101801659	ARERAO PRIYANKA RAJENDRA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text" value="Enter Marks"/>	10
1155	1101801628	ARTI SINGH	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text" value="Enter Marks"/>	10
1156	1101801684	ASAWALE ABHISHEK JALINDAR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text" value="Enter Marks"/>	10

UI for Subject chairman

- ❑ Exam Center Mapping: -.
- ❑ Step 1. Please, Select pattern, subject, type and district then click on “show college list” button to view list of colleges and select college name from list to make as exam center to conduct exam for Backlog students.
- ❑ Exam Center Mapping is not applicable for Engineering, Architecture and Pharmacy Courses.



- ❑ External Appointment: -.
- ❑ Step 1. Please enter Teacher name / mobile no / email / puncode or college name then click on search button
- Step 2. Select pattern, subject and its type then click on “show batches to appoint” button to appoint teacher as external.



- Step 3. Copy above teacher UID and then paste against college, check out check box and click on appoint button below.

**SAVITRIBAI PHULE
PUNE UNIVERSITY**

SUBJECT CHAIRMAN

Dashboard

1. Appoint External Examiner

INT. EXAMINER

19683	CEGP019340	Dr. D.Y. Patil School Of Engineering Academy [PUNCODE : CEGP019340] Exam code: 107			34	<input type="text" value="Enter Teacher ID"/>	<input type="checkbox"/>
22747	CEGP019530	PADMASHREE dr dy patil	10/25/2018 12:00:00 AM	10/26/2018 12:00:00 AM	78	<input type="text" value="Enter Teacher ID"/>	<input type="checkbox"/>
30219	CEGP019570	Keystone School of Engineering [PUNCODE : CEGP019570] Exam code: 503			35	<input type="text" value="Enter Teacher ID"/>	<input type="checkbox"/>
18213	CEGP019670	A.B.M.S. Parishad's College of Engineering & Research [PUNCODE : CEGP019670] Exam code: 508			12	<input type="text" value="Enter Teacher ID"/>	<input type="checkbox"/>
40457	CEGP019690	Bharati Vidyapeeth's College of Engineering, Lavale [PUNCODE : CEGP019690] Exam code: 510			23	<input type="text" value="Enter Teacher ID"/>	<input type="checkbox"/>
21852	CEGP020310	Pimpri Chinchwad College of Engineering and Research			72	<input type="text" value="Enter Teacher ID"/>	<input type="checkbox"/>

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Request To Edit Permissions

□ Request to Edit Permission: -.

Step 1. Please, select college name for which you appointed as Examiner ,select appointed role (Internal/ External Examiner),Pattern name ,subject name and subject type for which you want to edit marks which are wrongly enter and confirmed by you in Examiner Login . Then entry reasons for you want to edit marks and click on send button.

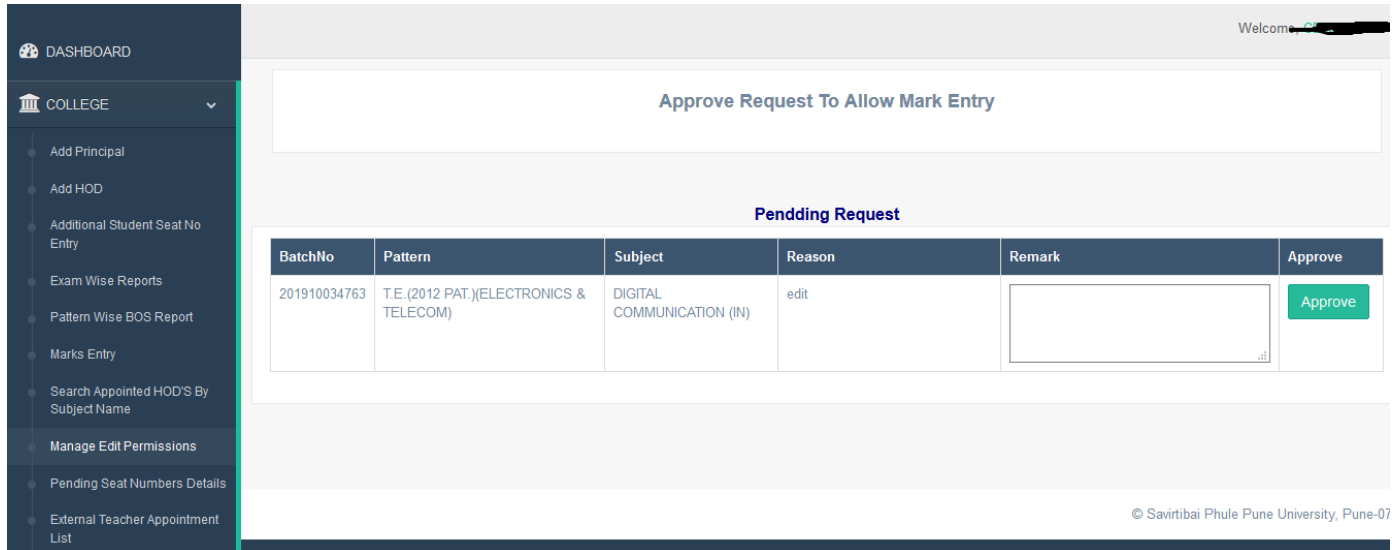
The screenshot shows the 'Online Internal Marks System' interface. On the left is a dark sidebar with the Savitribai Phule Pune University logo and navigation options: DASHBOARD, PRINCIPAL / H.O.D., INT. EXAMINER (selected), 1. Add Absentee Entry, 2. Marks Entry, 3. Request To Edit Permission, TEACHER SEARCH, and VIEW STATUS (Summarised). The main content area has a header 'Online Internal Marks System' and a 'Welcome' message. Below the header is a section titled 'Send Request To Allow Edit Mark Entry'. A note states: 'NOTE : REQUESTS FOR MARK EDIT CAN BE APPROVED FROM COLLEGE PUNCODE LOGIN.' The form contains several dropdown menus: 'Select Appointed College' (PARVARA RURAL EDUCATION SOCIETY'S VISHVESHWARIA MEMORIAL ENGG. COLLEGE), 'Select Appointed Roll.' (Internal Examiner), 'Select Pattern' (T.E.(2012 PAT.)(ELECTRONICS & TELECOM)), 'Select Subject' (DIGITAL COMMUNICATION(304181)), and 'Select Paper Type' (IN). Below the form is a 'List Of Batch' table with columns: BatchNo, Reason, Last Date, and Send Request. The table contains one row with BatchNo 201910034783, an empty Reason field, Last Date 15-11-2019, and a Send button.

BatchNo	Reason	Last Date	Send Request
201910034783		15-11-2019	<input type="button" value="Send"/>

□ Manage Edit Permission: -.

Step 2. Please, click manage edit permission option under College Tab in College Login and write a remark and approve the edit request.

Step 3. Now, Examiner can edit marks and confirm it again.



The screenshot displays a web application interface. On the left is a dark sidebar menu with the following items: DASHBOARD, COLLEGE (selected), Add Principal, Add HOD, Additional Student Seat No Entry, Exam Wise Reports, Pattern Wise BOS Report, Marks Entry, Search Appointed HOD'S By Subject Name, Manage Edit Permissions (highlighted), Pending Seat Numbers Details, and External Teacher Appointment List. The main content area has a header 'Approve Request To Allow Mark Entry' and a section titled 'Pending Request'. Below this is a table with the following data:

BatchNo	Pattern	Subject	Reason	Remark	Approve
201910034763	T.E.(2012 PAT.)(ELECTRONICS & TELECOM)	DIGITAL COMMUNICATION (IN)	edit	<input type="text"/>	<input type="button" value="Approve"/>

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